

Dana Hall School Application

**This folder contains the
following materials:**

Application
Student Essays
Parent Evaluation
Math Teacher Recommendation
English Teacher Recommendation
School Official Recommendation
and Transcript Release

Thank you for considering Dana Hall in your search for a new school.

Enclosed you will find a complete packet of application materials. To become a registered candidate, you must return Part I of the application and application fee of \$50. The remaining parts of the application may be mailed to the Admission Office as they are completed. Application materials are due prior to February 1.

Application Checklist

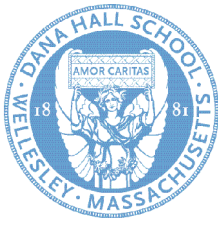
As you mail in each item you may want to record the date. The Admission Office will notify you when the application is complete.

- | | Date |
|---|-------|
| <input type="radio"/> Part I: Application for Admission and Application Fee of \$50
Please note that Part I may be completed online at http://apply.danahall.org | |
| <input type="radio"/> Part II: Student Essays | |
| <input type="radio"/> Part III: Parent Evaluation | |
| <input type="radio"/> Part IV: Recommendations (confidential)
<i>Please submit the following forms to the teacher with a stamped envelope addressed to the Dana Hall Admission Office.</i> | |
| <input type="radio"/> English Teacher Recommendation (current year) | |
| <input type="radio"/> Math Teacher Recommendation (current year) | |
| <input type="radio"/> School Official Recommendation and Transcript Release | |
| <input type="radio"/> Official Transcript for current school year and previous two years | |
| <input type="radio"/> Secondary School Admission Test (SSAT) or Independent School Entrance Exam (ISEE)
The SSAT or the ISEE are required tests for all applicants. Please arrange to have the results forwarded to Dana Hall. To request information about the SSAT, call 609.683.4440 or visit www.ssat.org . For information about the ISEE, call 800.446.0320 or visit www.iseetest.org . Testing codes: SSAT-2728, ISEE-222275 | |
| <input type="radio"/> Interview at Dana Hall
Please note that an interview is required to complete your application. If you have not made an appointment to visit, please call the Admission Office to do so. If it is not possible for you to visit Dana Hall, please contact us to make alternate arrangements. Admission decisions are made only after all application materials are received and an interview is completed. | |
| <input type="radio"/> If your daughter has had neuropsychological and/or educational testing (including the WISC-IV), please send the results with your daughter's application. | |
| <input type="radio"/> Photo of applicant (optional) | |
| <input type="radio"/> Graded Essay (Upper School Applicants Only)
<i>Optional</i> for applicants to grades 9-12: Please submit a copy of a 1-3 page graded paper from either an English or history class from this academic year. This paper should include your teacher's comments and corrections. | |

Applications completed by February 1 will receive notification postmarked March 10.

Late applicants will be considered on a rolling admission basis, depending on space availability.

If you have any questions regarding the application procedures, please feel free to contact the Admission Office at 781.235.3010 ext. 2531. We look forward to reading your application.



Part I: Application for Admission

To be completed by a parent/guardian. If you already have submitted Part 1 online, you do not need to re-submit this form.

Applicant Information

Applying for grade for the academic year 20

Please check one: Boarding Day

.....
Last name First name Middle name Preferred name

.....
Home Address

.....
City State/Country Zip code

.....
Home phone number E-mail address

.....
Date of birth (month/day/year) Place of birth (city, state, province, country)

.....
Citizenship Language(s) spoken at home

Check appropriate (optional):

- African American Asian American Native American Caucasian
 Hispanic/Latina Middle Eastern Multi-racial Other

Has your daughter had an interview at Dana Hall? Yes No

If not, please contact the Admission Office to make an appointment. If it is not possible for you to come to Dana Hall for an interview, please call the Admission Office to make alternate arrangements.

When will your daughter take the Secondary School Admission Test (SSAT) or the Independent School Entrance Exam (ISEE)?

.....
Date

Do you plan on applying for financial aid? Yes No

School Information

.....
Present school name Current grade

.....
Street address City State/Country Zip code

.....
Telephone Fax

.....
Name of principal or guidance counselor Dates of attendance (from/to)

.....
Previous school name City State/Country Dates of attendance

Has the applicant ever been requested to withdraw from any school? Yes No

.....
Date Reason

**Parent/
Guardian (1)**

Last name	First name	<input type="radio"/> Male <input type="radio"/> Female	Title
Home address (if different than applicant's) City		State/Country	Zip code
Home phone number		Cell number	
Occupation		Company	
Business phone number		E-mail	
Education: schools/colleges attended; dates/degrees			

**Parent/
Guardian (2)**

Last name	First name	<input type="radio"/> Male <input type="radio"/> Female	Title
Home address (if different than applicant's) City		State/Country	Zip code
Home phone number		Cell number	
Occupation		Company	
Business phone number		E-mail	
Education: schools/colleges attended; dates/degrees			

Check all appropriate:

- | | | | |
|---|---|--|---------------------------------------|
| <input type="radio"/> Parents married | <input type="radio"/> Parents separated | <input type="radio"/> Mother remarried | <input type="radio"/> Mother deceased |
| <input type="radio"/> Parents never married | <input type="radio"/> Parents divorced | <input type="radio"/> Father remarried | <input type="radio"/> Father deceased |

Sibling(s)

Name	Age	<input type="radio"/> Male <input type="radio"/> Female	Current School/Grade
Name	Age	<input type="radio"/> Male <input type="radio"/> Female	Current School/Grade
Name	Age	<input type="radio"/> Male <input type="radio"/> Female	Current School/Grade

Legacy

Names of any legacy (sisters, mother, grandmother, great-grandmother) who attended or currently attends Dana Hall:

Name	Class	Relationship
Name	Class	Relationship

Relatives

Names of any relatives (cousin, aunt, great-aunt) who attended or currently attends Dana Hall:

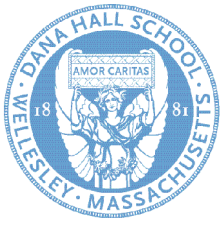
Name	Class	Relationship
Name	Class	Relationship

- I have enclosed the non-refundable \$50 application fee.
- I have submitted an informal photo of my daughter. (Please note that this is optional.)

I agree that my daughter's present and/or previous school may release any academic or descriptive information which may be required to support her application to Dana Hall School. I understand that recommendations and supporting materials are confidential.

Signature

Date



Part II: Student Essays

To be completed by the applicant (all grades, 6 – 12).

Name

Applying to Grade

Please use the space provided to write your responses to the following questions in your own handwriting.

1. Activities

Please list your main extracurricular, athletic, community and volunteer activities in order of their importance to you.

Activity	Number of years participated	If applicable, do you plan to continue this at Dana Hall?
.....
.....
.....
.....
.....

When you are not involved in a formal activity, sport, or club, what do you enjoy doing in your free time?

.....
.....
.....
.....
.....

Of the activities listed above, please choose one and explain why it is important to you.

.....
.....
.....
.....
.....

2. Personal Characteristics

List three to five words that describe you as a student.

.....
.....

List three to five words that describe you as a friend.

.....
.....

3. **Essay**

For applicants to grades 6-8 ONLY

On a separate sheet of paper and in your own handwriting, please write an original essay (2-3 pages) on **one** of the following topics.

- A. Describe your neighborhood and explain how it has shaped you.
- B. Imagine that it is a rainy weekend day. Describe what you would do and why you would choose these activities.
- C. Describe a favorite place in your home and explain how this area is a reflection of you.

For applicants to grades 9-12 ONLY

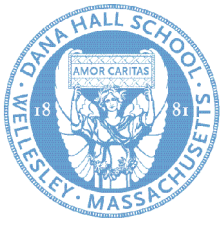
On a separate sheet of paper and in your own handwriting, please write an original essay (2-3 pages) on **one** of the following topics.

- A. Imagine it is 20 years from now. Write a letter to a teacher, coach, mentor or other influential person in your current life about how she or he has impacted your future.
- B. Think of a recent political or social event that is important to you. Describe the event and why it is meaningful to you or how it has changed you.
- C. Think of your favorite book or movie. Convince your reader why he or she should read the book or see the movie.

As an applicant to Dana Hall, I hereby attest that the writing in Part II is my original work.

.....
Signature

.....
Date



Dana Hall School

45 Dana Road
P.O. Box 9010
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02482-9010

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F: 781.239.1383
www.danahall.org

Part III: Parent Evaluation

The Admission Committee values the special insight that parents have regarding their daughter's academic, social, and emotional life. Answering the questions below will help us know your daughter better. Please feel free to type your responses and/or attach additional pages if necessary.

.....
Name of Applicant

.....
Applying to Grade

.....
Name(s) of parent(s)/guardian(s) completing this form.

1. The search for a new school was initiated by: the applicant the parent(s) other (please explain)

2. Please describe your daughter's study habits.

3. Please describe your daughter's relationships with her peers.

4. Please describe your daughter's relationship with her family.

Continued on reverse

5. What do you see as your daughter's particular strengths and talents?

6. Are there aspects of your daughter's personal, physical, or emotional life which you would like to see strengthened during her independent school experience?

7. Please explain any circumstance by which your daughter received special attention from a physician, counselor, educational psychologist, or tutor, or received accommodations in school (e.g., extended time on assessments). Though sensitive, this information deserves your candor so that we might better serve your daughter.

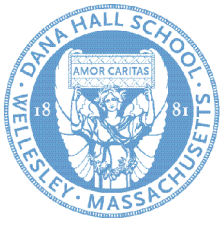
8. Is there any other information that you wish to have considered by the Admission Committee?

.....
Signature of parent/guardian

.....
Date

.....
Signature of parent/guardian

.....
Date



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Part IV: Math Recommendation (confidential)

Founded in 1881 as a preparatory school for Wellesley College, Dana Hall is an independent, boarding and day school for girls in grades 6–12. Rich in tradition, Dana Hall teaches lifelong learning through a rigorous curriculum within a supportive environment and diverse community.

The student below has applied to Dana Hall School. The Admission Committee appreciates your assistance with the following information. Please attach an additional sheet if necessary. **Kindly complete and return this form to the Dana Hall School Admission Office by February 1.**

.....
Name of Applicant Applying to Grade

.....
Teacher's Name Course Title

.....
How long have you known the applicant?

1. Briefly describe your course. It is especially helpful to know what texts are used and if the students are grouped by ability.

2. Please evaluate the applicant's performance in the following areas:

	Below grade level	Consistent with grade level	Above grade level
Whole numbers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Decimals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fractions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Integers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Describe the applicant's work ethic in and out of class.

4. Please discuss the applicant's overall performance in relation to her ability.

5. How do you rate the applicant's promise for continued success in math?

6. Please rate the applicant in relation to other students in her age group:

	Below average	Average	Above average	Outstanding	Insufficient evidence
Academics					
Academic potential	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Study habits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Organizational ability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Promptness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Self-discipline	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Seriousness of purpose	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Initiative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Curiosity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Originality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Perseverance under pressure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reaction to criticism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Classroom conduct	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall academic rating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Below average	Average	Above average	Outstanding	Insufficient evidence
Character					
Concern for others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to adjust	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leadership potential	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Common sense	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maturity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emotional stability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dependability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Honesty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sense of humor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Personal integrity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enthusiasm	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall character rating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. Has the applicant had a complete course in Algebra I through the quadratic formula? (For applicants grades 7–12)

8. How does the applicant function in a challenging environment?

9. Which course and level would you recommend for next fall?

.....
Teacher's name

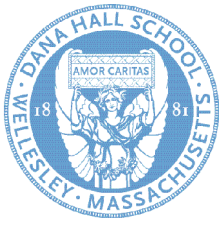
.....
Title

.....
E-mail address

.....
Phone number

.....
Signature

.....
Date



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Part IV: English Recommendation (confidential)

Founded in 1881 as a preparatory school for Wellesley College, Dana Hall is an independent, boarding and day school for girls in grades 6–12. Rich in tradition, Dana Hall teaches lifelong learning through a rigorous curriculum within a supportive environment and diverse community.

The student below has applied to Dana Hall School. The Admission Committee appreciates your assistance with the following information. Please attach an additional sheet if necessary. **Kindly complete and return this form to the Dana Hall School Admission Office by February 1.**

Name of Applicant _____ Applying to Grade _____

Teacher's Name _____ Course Title _____

How long have you known the applicant? _____

1. Briefly describe your course. It is especially helpful to know what texts are used and if the students are grouped by ability.

2. Please evaluate the applicant's performance in the following areas:

	Below grade level	Consistent with grade level	Above grade level
Vocabulary			
Oral	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Written	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading			
Speed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accuracy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Capacity for drawing appropriate inferences	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to move from literal to figurative interpretations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Writing			
Sentence structure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Clarity of style	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to organize ideas in a logical sequence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Spelling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Punctuation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. Describe the applicant's class participation and her working relationship with other students.

4. Describe the ways in which the applicant is able to work independently.

Continued on reverse

5. Describe the applicant's work ethic in and out of class.

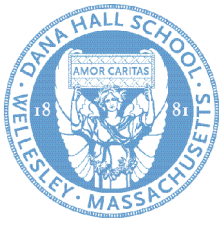
6. Please discuss the applicant's overall performance in relation to her ability.

7. Please rate the applicant in relation to other students in her age group:

	Below average	Average	Above average	Outstanding	Insufficient evidence
Academics					
Academic potential	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Study habits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Organizational ability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Promptness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Self-discipline	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Seriousness of purpose	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Initiative	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Curiosity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Originality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creativity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Perseverance under pressure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reaction to criticism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Classroom conduct	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall academic rating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Below average	Average	Above average	Outstanding	Insufficient evidence
Character					
Concern for others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to adjust	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leadership potential	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Common sense	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maturity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emotional stability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dependability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Honesty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sense of humor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Personal integrity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enthusiasm	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall character rating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. How does the applicant function in a challenging environment?

Teacher's name	Title
E-mail address	Phone number
Signature	Date



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Part IV: School Official Recommendation and Transcript Release (confidential)

Founded in 1881 as a preparatory school for Wellesley College, Dana Hall is an independent, boarding and day school for girls in grades 6–12. Rich in tradition, Dana Hall teaches lifelong learning through a rigorous curriculum within a supportive environment and diverse community.

To be completed by a Parent/Guardian.

Name of Applicant	Applying to Grade
I agree that my daughter's present and/or previous school may release any academic or descriptive information which may be required to support her application to Dana Hall School. I understand that recommendations and supporting materials are confidential.	
Signature of Parent/Guardian	Date

To be completed by the School Official.

The student above has applied to Dana Hall School. The Admission Committee appreciates your assistance with the following information. **Kindly complete and return this form to the Dana Hall School Admission Office by February 1.** Please be sure to enclose a complete transcript of academic achievement including all report cards for the current school year and two previous years, standardized test scores, and attendance records. Include materials from previous school(s) when appropriate.

Name of school official	Title
Name of school	
School address	
Date student entered the school	How long have you known her?

Please rate the applicant in relation to other students in her age group:

	Low		Average		High
Academic potential	1	2	3	4	5
Academic drive/determination	1	2	3	4	5
Dependability	1	2	3	4	5
Conduct	1	2	3	4	5
Citizenship	1	2	3	4	5
Respect accorded by faculty	1	2	3	4	5
Respect accorded by her peers	1	2	3	4	5

- Has the applicant had any disciplinary problems or incidents related to academic dishonesty? If so, please explain.

2. Has the applicant received any academic support? If so, please explain when and why.

3. Does the applicant have an unusual number of absences/tardies from school? If so, please explain.

4. Please share any special talents or abilities this applicant possesses.

5. Describe the working relationship between your school and the student's parents.

6. Please indicate how strongly you would recommend this applicant:

	Would not recommend				Recommend strongly
As a student	1	2	3	4	5
As a person	1	2	3	4	5

7. Is there any other information that you would like to share with the Admission Committee?

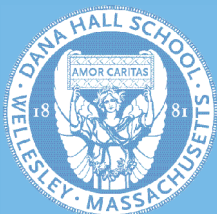
.....
Signature

.....
Date

.....
E-mail address

.....
Phone number

Dana Hall admits students of any race, color, nationality, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the School. It does not discriminate on the basis of color, race, national or ethnic origin, or sexual orientation in administration of its educational policies, admission policies, financial aid program, athletic and other school-administered programs.



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